

HHHS FAQs: Counselor Edition

Question #1: What is the role of the school counselor at HHHS?

- Advocate for students
- Support student social-emotional and academic well-being
- Provide support for staff and parents

Question #2: How can I contact my child's counselor?

- 6 on-campus counselors sorted by alpha
- 1 counselor at Killeen Career Center for CCAM students
- Counselors available by email (listed on website) or via Schoology (parent or student portal)
- Please call counselor secretary at 336-0842 to request a phone call or appointment.
- Students are encouraged not to miss class time, but to come to see counselors during Power Hour.
- Counselors are available for crises throughout the school day.

Question #3: What is the process to request a schedule change?

- Students can change courses during the first two weeks of the school year with proper documentation (email counselor).
- Students can level down from Honors/AP/Dual Credit within the first two weeks of any grading period.
- Program changes (athletics, fine arts) must be approved by the coach/sponsor.
- Schedules cannot be changed to accommodate teacher or class period requests due to extremely limited availability in class space.
- Course change requests that impact an endorsement must be accompanied by an endorsement change form, available in the HHHS Counseling Center.

Question #4: How can school counselors support you with a class or a teacher concern?

- A counselor's role in this type of situation is to meet with students to discuss time management, study skills, etc.
- If the issue is a conflict or concern with the teacher, we ask that you attempt to resolve it with the teacher first. If that proves unsuccessful, you can contact the teacher's department principal for additional support. The department principal information is available on the HHHS Website as "HHHS FAQs" under the "General Links" in the Students and Parents tab.

Question #5: How can school counselors support and prepare you for life after high school?

- School counselors are here and ready to support students in becoming College, Career, or Military ready by working with them on their four-year plan, schedules, and other initiatives.
- If a student wants to enter the military, counselors can arrange meetings with various military recruiters. Counselors also administer the ASVAB and counsel students on performance requirements.
- For careers, counselors can talk to students about earning an industry certification while in high school, especially through the Killeen Career Center
- For students looking at college, counselors use Naviance to help students explore colleges and career. They are also able to share info regarding SAT, ACT, TSIA-II, and scholarships.